



केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान

अविकानगर, तह0 मालपुरा, जिला-टोंक (राजस्थान) – 304501

Central Sheep & Wool Research Institute
Avikanagar, Teh.Malpura, Dist.Tonk (Rajasthan) – 304501



दूरभाष : 01437-220177

फैक्स नं. 91-01437-220163

F.No. 2(45)SP/2011/VOL.I/

Dated: 25.08.2014

निविदा सूचना

सचिव भारतीय कृषि अनुसंधान परिषद, नई दिल्ली की ओर से निदेशक, केन्द्रीय भेड़ व ऊन अनुसंधान संस्थान, अविकानगर द्वारा मुख्य संस्थान अविकानगर व इसके उप-केन्द्रों (ए.आर.सी., बीकानेर, एन.टी.आर.एस., गडसा, एस.आर.आर. सी. मन्नावानूर) हेतु वर्ष 2014-15 एवं 2015-16 की अवधि में (1) CHEMICALS, (2) GLASSWARES/PLASTICWARES AND (3) PETTY LAB ITEMS की आपूर्ति करने हेतु रेट कोन्ट्रैक्ट अनुबन्ध करने बाबत निर्माणकर्ता फर्मों से उक्त तीनों हेतु अलग-अलग मुहरबन्द निविदायें आमन्त्रित की जाती हैं।

निविदा प्राप्त करने की अंतिम तिथि : 16.09.2014 को अपराह्न 01.00 बजे तक
निविदा खोलने की तिथि : 16.09.2014 को अपराह्न पश्चात 03.00 बजे

निविदा सूचना से संबंधित विस्तृत विवरण, जानकारी, निविदा प्रपत्र, नियम व शर्तें आदि संस्थान की वेबसाईट www.cswri.res.in & www.eprocure.gov.in पर उपलब्ध है। इच्छुक निविदादाता निविदा प्रपत्र संस्थान की वेबसाईट अथवा सेन्ट्रल पब्लिक प्रोक्योरमेण्ट पोर्टल से डाउनलोड करते हुये उपरोक्त तीनों आईटमों हेतु अलग-अलग पूर्णरूप से भरी हुई निविदा मय डिमान्ड ड्राफ्ट के जो कि आईसीएआर यूनिट, सीएसडब्लूआरआई, अविकानगर के नाम से एस.बी.बी.जे. बैंक मालपुरा के नाम से देय हो, के माध्यम से निविदा शुल्क रूपये 1000/- (एक हजार मात्र) (नॉन रिफन्डेबल) व निविदा प्रपत्र में दर्शाये अनुसार अमानत राशि रूपये 10,000/- (दस हजार मात्र) (रिफन्डेबल) के साथ जमा करा सकते हैं। बिना निविदा शुल्क और अमानत राशि के निविदा स्वीकार नहीं की जावेगी तथा प्रत्येक निविदा के साथ निविदा शुल्क और अमानत राशि अलग-अलग लगानी होगी।

निदेशक, केन्द्रीय भेड़ व ऊन अनुसंधान संस्थान, अविकानगर को प्राप्त किसी भी एक अथवा सभी निविदाओं को बिना कोई कारण बताये निरस्त करने का अधिकार पूर्णरूप से सुरक्षित है।

सहायक प्रशासनिक अधिकारी



दूरभाष : 01437-220177
फैक्स नं. 91-01437-220163

केन्द्रीय भेड़ एवं ऊन अनुसंधान संस्थान
अविकानगर, तह0 मालपुरा, जिला-टोंक (राजस्थान) – 304501

Central Sheep & Wool Research Institute
Avikanagar, Teh.Malpura, Dist.Tonk (Rajasthan) – 304501



F.No. 2(45)SP/2011/VOL.I/

Dated: 25.08.2014

To

M/s.....
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Sub. : Rate Contract for the supply of (1) Chemicals, (2) Glassware/Plastic wares and (3) Petty Lab Items for the period from 2014-15 & 2015-16 Reg.

Sir(s),

With reference to the subject cited above, I am to state that this Institute intend to invite Rate Contract proposals separately for the supply of (1) Chemicals, (2) Glasswares/Plasticwares and (3) Petty Lab Items for the Research laboratory purpose in respect of this Institute and its sub-stations i.e. ARC, Bikaner, NTRS, Garsa and SRRC, Mannavanur form reputed Manufacturers for the period from 2014-15 & 2015-16 with the following information and terms and conditions:

Last date and time of receipt of tender	:	<u>16.09.2014 Upto 01:00 PM</u>
Date and time opening of tender	:	<u>16.09.2014 at 03:00 PM</u>
Tender shall remain open for acceptance	:	<u>120 days</u> from the date of opening
Tender Fee	:	Rs. <u>1000/-</u> only (Non-refundable)
Tender Fee By Post	:	Rs. <u>1050/-</u> only (Non-refundable)
Earnest Money	:	Rs. <u>10,000/-</u> only

TERMS & CONDITIONS:

1. The proposal may be submitted separately for (1) Chemicals, (2) Glasswares/Plasticwares and (3) Petty Lab Items. This may be noted that the single proposal received for all the items will not be considered and will stand rejected.
2. i) **Bid Security/Earnest money:** The bidder shall furnish Bid Security/EMD for Rs.------(As per mentioned in the tender) alongwith its bid. The Bid Security shall be furnished in the form of DD in favour of ICAR UNIT CSWRI payable at S.B.B.J., Malpura (10088) Distt. Tonk (Raj.) The tender may not be considered if the earnest money is not sent with the tender. No request for transfer of any previous deposit of earnest money will be entertained. The Bid Security shall be valid for a period of 120 days beyond the validity period of the bid.

It is understood that the tender document has been issued to the tenderer/Quotationer and the tenderer/Quotationer is being permitted to tender in consideration of the stipulation on his part that after submitting his tender he will not resale from his after or modify the terms and conditions thereof. Should the tenderer/quotationer fail to observe/comply with the foregoing stipulation, the aforesaid amount will be forfeited to the ICAR. In the event of the offer made by the tenderer not being accepted the amount of earnest money deposited by the tenderer will be refunded to him after he has applied for the same in the manner prescribed by the ICAR.

Bid Security/Earnest Money of a Bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the Bid in any respect within validity period.

- ii) Terms of delivery : Delivery at Site CSWRI, Avikanagar and its sub-stations i.e. ARC, Bikaner, NTRS, Garsa and SRRC, Mannavanur.
- iii) Delivery Period for goods: Immediately or Within one month from the signing of the contract.
- iv) Terms of Inspection by the purchaser's representative: at CSWRI, Avikanagar and its sub-stations i.e. ARC, Bikaner, NTRS, Garsa and SRRC, Mannavanur after receipt of supply of goods.

- v) Price structure:
- a. The ICAR Research Institutes are exempted from Excise and Customs Duties on Research Consumables, vide Notification No. 10/97-CE dated 01.03.1987 (as amended by 16/07-CE) and Notification No. 51/96- Customs respectively. However, for the ICAR Institutes to avail the aforesaid Duty Exemption benefits, the Prices are required to be quoted by Manufacturers preferably on Ex-Works basis, without including any Excise/Customs Duty component. Freight & Transit Insurance are required to be quoted extra, as per actual, for insured transportation from Ex-Works to Destination.
 - b. ~~Alternatively, however, the Authorized Dealers/Retailers may quote their most competitive FOR prices, with maximum possible Dealer's Special Discount.~~
 - c. The rates and prices quoted shall be in Indian Rupees only.
 - d. All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately. However, Sales Tax as legally and contractually liveable will be quoted separately by indicating the nature and the current rate of Sales Tax, as applicable at the time of quoting. The Sales Tax will be paid extra at actual at the time of supply, provided the transaction of sale is legally liable to States Tax and the amount of the Sales Tax is contractually payable. If the supplier in its quotation does not ask for Sales Tax extra, the same shall not be paid even if it asks for the same at a later date.
 - e. The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any. "However, Sales Tax will be paid extra as per provision under Clause viii (c) above"
 - f. For Imported items the rate should be quoted on FOB basis and CIF basis separately. The rate of custom duty in terms of percentage of exact amount must be shown for each item. The packing forwarding, loading, unloading and other incidental charges by whatever name they may be known should be quoted/shown separately otherwise it will be presumed that rate quoted are inclusive of all charges.

vi) Receipt of goods & Terms of payment:

- a. Payment term for supply of goods: Immediately, on receiving the goods at site the purchaser will verify the quantities of the items supplied as specified in the delivery challan of the and issue a provisional receipt accordingly. If the goods supplied do not require erection/ installation and commissioning at site, the purchaser, within three working days of issue of the provisional receipt, will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the paying authority for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract, within 30 days of receipt of supplier's invoice purchaser's receipt certificate and other accompanying documents, provided the same are in order.

While claiming reimbursement for Sales Tax, the supplier shall furnish following certificate duly dated and signed, on its bill

"Certified that the goods on which Sales Tax has been charged have not been exempted under the Central Sale Tax Act or State Sales Tax Act or the rules made there under and the charges on account of Sales Tax on these goods are correct under the provisions of that Act or the Rules made there under.

"Certified further that we are registered as dealers for the purpose of Sales Tax in the State of _____ under registration number _____. We further confirm that the amount of Sales Tax shown in the bill against this contract is correct in terms of above proviso".

- vii) **Paying Authority:** Director/Finance & Accounts Officer ,
Central Sheep & Wool Research Institute, Avikanagar
Tehsil Malpura Distt. Tonk 304 501 (Rajasthan)

- viii) **Liquidated Damage Clause:** If any time during the performance of contract, the supplier encounters conditions hindering timely delivery of the goods, the supplier shall promptly inform the purchaser in writing the fact of the delay and likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing in amendment to the contract. If the supplier fails to deliver the goods and/ or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half per cent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten percent) of the contract price of the delayed goods or services).

Further, during such delayed period of supply and/ or performance, the supplier shall not be entitled to any increase in price and cost, whatsoever, on any ground. However, the purchaser shall be entitled to the benefit of any decrease in price and cost on any ground, whatsoever, of the goods & services, supplied during the period of delay.

The purchaser's letter (to the supplier, with copies endorsed to other concerned) extending the delivery period will be subject to the above conditions.

ix) **Warranty Clause:**

- a. The warranty shall remain valid for a minimum period of 12 months after the goods have been delivered and installed and accepted by the purchaser in terms of contract. The purchaser shall promptly notify the supplier in writing of any claim arising under this warranty. Upon receipt of such notice, the supplier shall, with all reasonable speed repairs or replaced the defective goods free of cost at the ultimate destination. The supplier shall take over the replaced goods at the time of their replacement. No claim whatsoever shall lie on the purchaser for the replaced goods hereafter. Manufacturer's warranty clause may also be indicated if it is more than 12 months.
- b. In the event of any correction of a defect or replacement of any defective material during the period of warranty, the warranty for the replaced material shall be extended to a further period of 12 months from the date; such replaced material starts functioning to the satisfaction of the purchasers.
- c. If the supplier, having been notified, fails to replace the goods within a reasonable period of 15 days, the purchaser may proceed to take such remedial action as may be necessary at the suppliers risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplied, under the contract.

- x) **Performance Security Money:** Within twenty one days after the issue of notification of award/purchase order, the supplier shall furnish performance security to the purchaser for an amount equal to 10% of the value of the contract in the form of Account Payee demand Draft drawn in favour of ICAR UNIT CSWRI payable at SBBJ, Malpura (10088) or FDR valid up to sixty days after the date of completion of all contractual obligations by the supplier, including warranty obligations and will to sign an agreement before execution of work. In case of imported items, L.C. will generally be opened on 90% for FOB value and balance 10% will be paid in Indian Rupees. The Indian agent should be registered with the DGS&D and copy of registration should be enclosed alongwith tenders. In the event of non deposition of the same, the earnest money will be forfeited. The Performance security will be refunded only after six month of successful completion of contract/warranty and no interest on security and earnest money deposit shall be paid by the Institute to the tenderer.

- xi) **Quality of Supply of goods:** The Quality of goods to be supplied must be such that the time period between their Date of Manufacture and their Date of supply is ensured to be minimum possible and, in any case, not more than maximum 2 months.

- xii) **Transit Insurance:** The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted arrived in good condition at destination.

xiii) **Dispute Resolution Mechanism**

If any dispute or difference arises between the purchase and manufacturer supplier relating to any matter connected with the contract, the parties shall make every effort to resolve the same amicably by mutual discussion. However, if the parties fail to resolve the dispute or difference by such mutual discussion within 30 days, either the purchaser or the supplier may give notice to the other party of its intention to refer the same to arbitration. The arbitration shall commence thereafter. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR/Director CSWRI and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act 1996. The venue of the arbitration shall be the place (CSWRI, Avikanagar), from where the contract is issued.

3. **SIGNING OF TENDER:**

- (a) The tender is liable to be ignored if complete information is not given therein or the particulars and date, if any, asked for in the schedule to the tender are not fully filled in. Specific attention must be paid to delivery dates and also to the general condition of the contract would be governed by them.
- (b) Individual signing the tender or other documents connected with the contract must specify whether he sign as:
 - (i) A sole proprietor of the firm or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it be a partnership, in which case he must have authority to refer to arbitration dispute concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney.
 - (iii) Constituted attorney of the firm if it is a company.
 - (iv) Each page of the tender, schedule to tender and annexure, if any, should be signed by the tenderer.

4. **OENING OF TENDERS:** You are at liberty to be present or authorise your representative to be present at the opening of the tender at the time and date as specified in the schedule. The name and address of the

representative who would be attending to opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.

5. **SAMPLES:** Tender samples are required duly sealed under cover only. Quotation/tender without samples when specifically called for are liable to be ignored. When sealed pattern are mentioned in the schedule to tender specification. Certified sample thereof, may be seen at the place stated in the schedule to tender and should be examined by a competent person on your behalf. (Who should take this invitation with him) before the tender is submitted.
6. **PACKING:** Unless a method of packing is indicated in the specification or in the schedule to the tender for the method of packing which the contractor proposes to employ must be described in the schedule to tender form.
7. **RIGHT OF ACCEPTANCE:** This office does not pledge itself to accept the lowest or any tender and reserves itself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same at the rates quoted. You are liberty to tender for the whole or any portion or the state in the tender that the rate quoted applies only if the entire quantity is taken from you.
8. **You are also required to fulfil the following conditions and furnish the details as indicated in subsequent paragraphs.**
 - a) At the time of awarding the contract the purchaser reserves the right to increase or decrease by up to 25%, the quantity of goods, services as specified in the List of requirement, without any change in the unit price or other terms & conditions.
 - b) Please furnish a certified copy of your latest ITCC (Income Tax Clearance Certificate)
 - c) Please indicate if you are currently registered with any Govt. organization and if registered, furnish all relevant details.
 - d) Please state whether business dealing with you presently stand banned by any Govt. organization, and, if so, furnish relevant details.
 - e) A supplier shall not submit more than one quotation for the same set of goods.
 - f) A supplier shall at all times indemnify the purchaser, at no cost to the purchaser, against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
 - g) The quotation(s) as well as the contract shall be written in English language. All the correspondence and other documents pertaining to the quotation(s) and the contract which the parties exchange shall also be written in English.

The quotation and all correspondence and documents relating to the quotation exchanged between the bidder and the purchaser may also be written in Hindi Language provided that the same is accompanied by and English translation, in which case, for the purpose of interpretation of the quotation, the English translation shall govern.
 - h) The contract shall be governed by the laws of India and interpreted in accordance with such laws.
 - i) The quotation/offer shall remain valid for acceptance for a period not less than 120 days after the specified date of opening of the offers.
9. **The quotation shall be sealed in an envelope. The envelope shall be addressed to DIRECTOR CSWRI, AVIKANAGAR and should also bear the Tender enquiry F. No. _____ and the words “ DO NOT OPEN BEFORE 3.00 P.M. on dated as per mentioned in the Schedule to tender” (* The time and date of opening of the tenders). This envelopes should them be put inside another envelope, which will also be duly sealed. The outer envelope will bear the full address of the purchaser. The tenderer must ensure that its tender (i.e. quotation), duly sealed as above, reaches the purchaser upto 1.00 PM on the date of opening of tenders. The tenderer may also hand deliver the tender to the purchaser in which case the purchaser shall give the supplier a receipt, indicating the time & date of receipt of the tender.**
10. The tenders, which are received late by the purchaser, will be ignored. Further, the purchaser does not accept any liability and responsibility for the tenders in case the same are not properly sealed & marked and/or sent as above.
11. The tenders, which are received on time (as per 4 above), will be opened at purchaser's at 3.00 P.M. on dated as per mentioned in the tender documents/tender notice (dates). The purchaser will open the tenders in the presence of the tenderers' duly authorized representatives, who choose to attend the tender opening.
12. The purchaser will evaluate and compare the quotations which are substantially responsive i.e. which are properly prepared & signed and meet the required terms, conditions, specification etc. The purchaser will award the contract to the tenderer whose quotation will be determined to be responsive and offering the best evaluated price.
13. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation or annual tendering process and reject all quotations at any time prior to award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenderers.

14. Tenders are bound to accept order for additional quantity at the rate quoted only if order is placed on them within one year from the date of issue of acceptance of tender.
15. In case the tenderer wants to furnish in a separate covering letter any additional information/particulars of quoted conditions (e.g. those relating to allowance, discount and rebate etc.) which cannot be accommodated in the tender form by means of a note. Indication to the effect must be mentioned in the tender form. In the absence of such indication in the tender form, the contents of the covering letter will be ignored in consideration of tender.
16. The rate for the items required in accordance to the specifications mentioned in the tenders will only be considered otherwise the same will be rejected.
17. A sample of the item should be first got approved before supply of the entire quantity.
18. Please submit your quotation accordingly. You shall sign all the pages of your quotation. Your price quotation may be furnished in the format enclosed as Annexure-

You are also required to return this original tender enquiry (all the pages); as it is duly signed by you on every page, for our record. You may retain a photocopy of this tender enquiry for your record.

18. In order to make e payment the following information is required to be depicted in the quotation letter:

1. Name of the Organization/Supplier/Contractor with full address.
2. Name of Bank, Branch Code with full address
3. Account Number & Type of Account.
4. IFSC Code (Indian Financial System Code)

Assistant Administrative Officer

INSTRUCTIONS TO BIDDERS/TENDERS

1. Purchaser : The Director, Central Sheep & Wool Research Institute, Avikanagar (Malpura) Distt. Tonk (Rajasthan) 304 501
2. Store are required by (date to be indicated) : Immediately
3. Consignee : The Director, Central Sheep & Wool Research Institute, Avikanagar Tehsil Malpura Distt. Tonk (Raj.)
4. The tenderers must quote clear delivery terms indicating FOB&CIF basis for imported stores and FOR station dispatch for indigenous/Ex-stock deliveries as applicable. Incomplete tenders are liable to be ignored.
5. The Rate Contract will be valid for the period of 24 months from date of award of Rate Contract.
6. In case the tenderer wants to furnish in a separate covering letter any additional information/particulars of quoted conditions (e.g. those relating to allowance, discount and rebate etc), which cannot be accommodated in the tender form by means of a note. Indication to the effect must be mention in the tender from, in the absence of such indication in the tender form the contents of the covering letter will be ignored in consideration of tender.
7. Firm should not that it is desired that their offer should remain open for acceptance for 120 days from the date of opening the tender. If the firms are unable to keep their offers open for the specified period they should specifically state in the tenders to remain open for acceptance for the period as specified in the schedule to Tender.
8. Printed and bounded price list for 2014-16 duly signed & certified by authorized signatory must accompany with the tender.
9. The rates should be quoted F.O.R. Institute's and its outside sub-stations Godown (and not premises) inclusive of all charges but exclusive of Sales Tax, if any.
10. The tenderer should also submit along with their tender. Income Tax and Sales Tax clearance certificate (duty countersigned by Income Tax Officer and Commercial Taxation Officer of the circle concerned under the seal of his office and also indicate the name and full address of their Banker).
11. The supply of the items will have to be completed within 30 days from the receipt of the acceptance of tender failing which it will be presumed that the tenderer is not interested in the supply and the order will automatically stand cancelled and security money deposited will be forfeited.
12. A sample of the item should be first got approved before supply of the entire quantity.
13. The firm in whose favour the tender is accepted will have to deposit an amount equal to 10% of the value of contract as Security Deposit and will have to sign an agreement before execution of work. The Security Deposit will be refunded after satisfactory supply and on the expiry of period of six month after warranty/completion of work. In case of imported items., L.C. will generally be opened on 90% of FOB value and balance 10% will be paid in Indian Rupees. The Indian agent should be registered with the DGS&D and copy of registration should be enclosed along with tenders.
14. The rates accepted will remain valid for a period of two year from the date of acceptance unless it is extended or discontinued in writing.

TENDERERS MUST GIVE SPECIFIC ANSWERS AGAINST EACH OF THE FOLLOWING QUESTIONS. TENDERS CONTAINING EQUIVOCAL OR EVASIVE REPLIES WILL BE IGNORED.

15. Whether stores offered confirm to particulars quoted in the schedule? Is not, details of deviation must be stated here.
16. (i) Brand
(ii) Name and address of the manufacturer
(iii) Station of Manufacture
(iv) Life span prescribed by the manufacturer of the items(s)
(v) Guaranteed date by which delivery can be completed.
(vi) Packing that is proposed to employee.
Whether specification packing will be adhered to.
(vii) Whether sample submitted.
(viii) (a) Gross weight of consignment.
(b) Net weight of packed items.
17. Whether you agree to the inspection clause as stipulated.

18. Stock in hand at the present time consists of:
- (a) Held by us _____.
- (b) Held by M/s _____.

Over which we have secured an option.

19. Stock routed in India.

20. If the stores offered are manufactured in India? Whether all the raw materials, component etc. used in their manufacture are also produced in India. If not give details of materials, components etc. that are imported and their countries of origin. A clear breakup of the indigenous and imported component together with value and the proportion it bear to the total value of the stores should also be given:

21. Raw materials are held in stock sufficient for the manufacture of _____.

22. (i) Here state specially whether the price tendered by you is to the best of your knowledge and belief not more than the price usually charged by you for stores of the same nature, class or description to any private purchaser domestic or foreign as well as purchaser Govt., Semi Govt., Autonomous organization etc., If not state the reasons thereof and also indicate the margin of differences.

(ii) In respect of indigenous stores for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price. If the price quoted exceeds the controlled price, the reasons therefore shall be specifically stated.

23. Business name and constitution of tendering firm:

Is the firm registered under

(i) The Indian Companies Act., 1956.

(ii) The Indian Partnership Act, 1932. (Please give the names of partners)

Any other (Please specify):

24. Do you agree the Arbitration clause stipulated? Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should however, be noted that an omission to answer the above question will be deemed as an acceptance to this clause.

FOR PARTNERSHIP FIRM WHETHER REGISTERED OR NOT REGISTERED UNDER INDIAN PARTNERSHIP ACT, 1932.

Should the answer to this question by a partnership firm be in the affirmative, please state further:

25. (a) Whether by the partnership agreement, authority to refer disputes concerning the business of Partnership to arbitration has been conferred to the partner who has signed the tender?

(b) If the answer to (a) is in the negative whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer disputes concerning business of the partnership to arbitration.

(c) If the answer to either (a) or (b) is in the affirmative, have you already furnished a copy of either the partnership agreement or the general power of attorney as the case may be to I.C.A.R./ Institute/ Lab./ Centre/ Station. Please quote reference to the communication by which this was done.

N.B. 1. If a copy of neither the partnership agreement nor the general power for attorney has previously been furnished to the ICAR Institute/ Lab./ Centre/ Station, please attach to tender a copy of either document on which reliance is placed for authority of partners or the partner signing the tender or refer disputes of arbitration. The copy should be attested by the **Notary Public** or its execution should be admitted by affidavit on a properly stamped paper by all the partners.

2. Where authority to refer disputed to arbitration has not been given to the partner signing the tender, the tender must be signed by every partner of the firm.

26. **FOR MANUFACTURING FIRM:**

I. What is your installed capacity?

II. What is your working capacity?

III. What is the existing load?

IV. What portion of your capacity

You prepared to reserve and allocate to this rate Contract?

27. **FOR SOLE AGENTS/STOCKISTS:**

- I. What is your present stock?
- II. What is the volume of orders (including Govt./Others) Pending with you at present.
- III. What is the rate of flow of stocks?
- IV. What is the rate of issue?

28. (i) What stock you will maintain at each important center in India.
(ii) What is the time and date required for replacement of the stocks at these centers?

29. Whether Earnest Money has been deposited? If so details thereof date and amount deposited should be quoted.

Note: Clause not required in a particular tender should be scored out duly authenticated before assuring the tender documents to the intending tenderers.

30. **GENERAL:** Tenderers should furnish a clear declaration as following:

I/We declare that I am/We are

- (i) Manufactures
- (ii) Manufacturer's authorized agents
- (iii) Holders in stocks of the stores tendered for
(Strike our what is not applicable)

31. **CONDITIONS OF CONTRACT:** Printed or cyclostyled or such terms and conditions of tendering firms not appearing in the body of the tender will not be considered as forming part of their tender. Tendering firms should quote on the basis of the conditions referred to in para I of the Invitation to Tender and Instructions to Tenderers. In case any terms and conditions of contract applicable to this Invitation to Tender are not acceptable to the tendering Firms they should specifically state deviation there from in the body of their tender.

32. **DEVIATION FROM SPECIFICATION:** It is in the interest of the tenderers to study the specification/drawing etc. specified in the tender schedule thoroughly before quoting so that if any deviations are made by the tenderers the same are prominently brought out in the body of their tender.

33. **PRICE:**

- a. The ICAR Research Institutes are exempted from Excise and Customs Duties on Research Consumables, vide Notification No. 10/97-CE dated 01.03.1987 (as amended by 16/07-CE) and Notification No. 51/96-Customs respectively. However, for the ICAR Institutes to avail the aforesaid Duty Exemption benefits, the Prices are required to be quoted by Manufacturers preferably on Ex-Works basis, without including any Excise/Customs Duty component. Freight & Transit Insurance are required to be quoted extra, as per actual, for insured transportation from Ex-Works to Destination.
- ~~b. Alternatively, however, the Authorized Dealers/Retailers may quote their most competitive FOR prices, with maximum possible Dealer's Special Discount.~~
- c. The rates and prices quoted shall be in Indian Rupees only.
- d. All duties, taxes and levies payable by the supplier under the contract shall be included in the quoted price. The purchaser will not pay any such duties, taxes and levies separately. However, Sales Tax as legally and contractually liveable will be quoted separately by indicating the nature and the current rate of Sales Tax, as applicable at the time of quoting. The Sales Tax will be paid extra at actual at the time of supply, provided the transaction of sale is legally liable to States Tax and the amount of the Sales Tax is contractually payable. If the supplier in its quotation does not ask for Sales Tax extra, the same shall not be paid even if it asks for the same at a later date.
- e. The rates and prices quoted by the supplier shall remain firm and fixed during the currency of the contract and shall not be subject to variation on any account, whatsoever, including statutory variations, if any. "However, Sales Tax will be paid extra as per provision under Clause viii (c) above"
- f. For Imported items the rate should be quoted on FOB basis and CIF basis separately. The rate of custom duty in terms of percentage of exact amount must be shown for each item. The packing forwarding, loading, unloading and other incidental charges by whatever name they may be known should be quoted/shown separately otherwise it will be presumed that rate quoted are inclusive of all charges.
- g. No revision in rate (on higher side) will be accepted during contract period

34. **TRANSIT INSURANCE:** The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted arrived in good condition at destination. The consignee shall as soon as possible but not later than 60 days of the date of arrival of stores at destination, notify the contractor of any loss or damage to the stores that may have occurred during transit.

35. **PAYMENT TERMS:** The standard terms of payment as embodied in the General Conditions of contract and or special conditions of contract will apply and no relation will be possible. The payment term on bill basis is generally accepted and the payment of contractor bill will be made within reasonable time say 30 days after receipt of material in good condition and as per specification. No payment will be made for unsatisfactory supply.

36. **ADDITIONAL PARTICULARS TO BE FURNISHED BY THE TENDERER:** Tenderers shall submit along with their tenders:

- (i) An Income Tax Clearance and S.T. Certificate (duly countersigned by the Income Tax Officer of the circle concerned under the seal of his office.
- (ii) Name and full address of their Banker.
- (iii) The equipment they possess for the manufacture of the stores and quality control details.
- (iv) Copy of any other license/certificate required the law relating to concern subject.

NOTE: Tender not containing the above particulars are liable to be ignored.

37. **JURISDICTION:** All question, disputes or differences under, out of or in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of the Court within the local limits of whole jurisdiction the place from which the acceptance of tender is issued is situated.

Signature of Tenderer

& Address

Phone/Mobile No.

TENDERS FOR THE RATE CONTRACT FOR (1) CHEMICALS, (2) GLASSWARES/PLASTICWARES AND (3) PETTY LAB ITEMS

Full Name & Address of the Tenderer in addition to Post Box No., if any, should be quoted in all communications to this office :
 Telephone No. :
 Telegraphic Address/FAX/Cellular No. :
 E-Mail address :

From _____

To
 The Director,
 Central Sheep & Wool Research Institute,
 Avikanagar, Tehsil – Malpura, District - Tonk (Rajasthan) - 304501

I/ We have read all the particulars regarding the General information and other terms and conditions of the **Rate Contract for (1) Chemicals, (2) Glasswares/Plasticwares and (3) Petty Lab Items at CSWRI, Avikanagar and its sub-stations i.e. ARC, Bikaner, NTRS, Garsa and SRRC, Mannavanur** and agree to provide the items as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Tender at the rates given in Schedule-I, Schedule-II or Schedule-III to this Tender and I/we agree to hold this offer open till 120 days. The rates quoted will be valid for a period of two year in the event of award of the Rate Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.

2. I/We have understood these terms and conditions for the Rate Contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and from a part of this Tender. _____The Schedule-I or Schedule-II or Schedule-III to accompany this Tender are at pages_____.
4. Every page so attached with this Tender bears my signature and the office seal.
5. Pay order/DD No. _____of Rs. _____drawn in favour of “ICAR Unit CSWRI” Avikanagar payable at SBBJ, Malpura (10088) is enclosed as tender fee required.
6. Pay order/DD No. _____of Rs. _____drawn in favour of “ICAR Unit CSWRI” Avikanagar payable at SBBJ, Malpura (10088) is enclosed as earnest money required.

Your’s faithfully,

Witness _____
 Address _____

Occupation _____

Signature of witness to Tenderer's signature
 Address:
 Name & Signature of Witness :
 Address:

Signature & Seal of the Tenderer
 Telephone No. Office
 Resi.:
 Mobile:
 Email-ID :
 Fax No. :

**CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR (MALPURA) TONK (RAJ.) 304 501**

F.No. 2(45) SP/2011/Vol.I/

Dated:25.08.2014

SCHEDULE TO TENDER

Date and time of receipt of tender : **16.09.2014 up to 1.00 P.M.**
Date and time opening of tender : **16.09.2014 at 3.00 P.M.**
Tender shall remain open for acceptance : **120 days from the date of opening**
Earnest Money : **Rs.10,000.00 only**
Tender Fee : **By hand, download Rs.1000/- by post Rs.1050/-**

1.	Name & full address of the tenderer				
2.	Item/materials for which Rate Contract desired/applied for	Chemicals				
3.	Brand/make of Chemicals				
4.	If the Firm is under Rate Contract with Other Govt. Deptt./Res. Instt. Give details alongwith Certified copies of rate contract and service providing issued by Institutes/Deptts.				
5.	Annual Turnover of the firm/company During financial year 2013-14	Rs. Lacs.				
6.	Please submit the following documents necessarily Printed/Typed price list signed by office seal of item and a CD/ DVD of the same price list must be submitted. ISO/ISI/BIS certification proof copy. Copy of R.S.T./C.S.T./VAT Registration/PAN Proof of manufacturer from concerned State/Industry Deptt. And any appropriate authority.	a. b. c. d.				
7.	State whether you have been currently banned/blacklisted by any Ministry/Deptt. Of Central Govt. or any State Govt. If so give details				
8.	Name & Address of authorized/valid dealers (A copy of the authorization of dealership must be attached)				
9.	Trade Discount alongwith certificate of undertaking of not giving higher discount to any other Organization in India.	<table border="1"> <tr> <td>BRAND/MAKE</td> <td>Discount in % on Price List</td> </tr> <tr> <td>As per annexure-I</td> <td></td> </tr> </table>	BRAND/MAKE	Discount in % on Price List	As per annexure-I	
BRAND/MAKE	Discount in % on Price List					
As per annexure-I						
10.	Any other information vital for entering into rate contract.				

Note:

1. BRAND/PRODUCT/TRADE MARK: Brand, Product, Trade mark including registration number of manufacturers etc. should be indicated clearly in the proposal.
2. RATES:- Rates charged has to be indicated in the proposal clearly as per basic price list. The rates will remain unchanged during current rate contract period. The Institute is registered with the D.S.T., New Delhi for claiming exemption of Excise duty as per the G.O.I. Notification No. 10/97- Central Excise/1.3.1997. Excise duty will not be payable. However the percentage of excise duty payable on basic process must be indicated in each offer.
3. TAXES/LEVIES:- Taxes duties or on any other levies should be indicated.
4. DISCOUNT:- Any discount on manufacturing price allowed on percentage basis may be indicated clearly.
5. CONTRACT PERIOD:- The rate contract should be valid from the date of acceptance of the contract till 31.03.2016 or up to two year from the date of issue of the order.
6. ORDERS: Mode of execution of orders be indicated i.e. whether the order will be executed directly by you and your authorized dealers nearest to this Institute. Name of the nearest dealer also be indicated with full address.
7. DELIVERY:- Delivery F.O.R. Avikanagar or its substation i.e. ARC Bikaner, NTRS Garsa and SRRC Mannavanur. No packing forwarding charges will be paid separately.

8. SUPPLIES:- The Supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.
9. PAYMENT:- Payment will be made within reasonable time, say 30 days from the date of delivery or receipt of your bill in triplicate dully pre/receipted.
10. Supply be made from the latest batch of production with the maximum life period & original packing.
11. Offer having validity period less than 120 days is likely to be ignored.
12. Quantity can be increased/decreased at the discretion of this Institute.
13. Special instructions and conditions of contract applicable to this tender are attached to this schedule.
14. SECURITY MONEY will have to be deposited by the successful tenderes as may be decided by the Competent Authority/Institute.
15. The photocopies of the following documents must be enclosed along with detail offer.
 - a. Printed/Typed price list of item.
 - b. ISO/ISI/BIS certification proof copy.
 - c. Copy of R.S.T./C.S.T./VAT Registration / PAN.
 - d. Proof of manufacturer from concerned State/Industry Deptt. and any appropriate authority.
 - e. Copy of rate contract with other Govt. / Research organization.

Signature of Tenderer with seal
Full address _____
Phone/Mob. No.

DISCRIPTION FOR RATE CONTRACT OF CHEMICALS IMMUNO HEMICALS/DIGNOTICS

S.No.	Manufacture, Make / Brand	% of discount on manufacture price list (in Indian Rupees Only)
1.	Adinath Veterinary Products Pvt. Ltd.	
2.	M/s Anand Brothers	
3.	BDH	
4.	Bethyl Laboratories	
5.	Biomatrix	
6.	Bioscreen Instruments Pvt. Ltd.	
7.	Biodot Laboratories Pvt. Ltd.	
8.	Eurofins Genomics Pvt. Ltd.	
9.	Falcon	
10.	Finar Chemicals	
11.	G.E. Healthcare	
12.	G-biosciences	
13.	Intervet	
14.	Immunotech France	
15.	Jai Chemicals & Pharma works (Alcohol)	
16.	Omega Biotek	
17.	Promega	
18.	Quiagen	
19.	Roche	
20.	SciGenom Labs Pvt. Ltd.	
21.	Sisco Chem	
22.	Span Diagnostics	
23.	Thomas and Baker	
24.	Tarsons Products Pvt. Ltd.	
25.	Takara Bio Inc./Clontech laboratories INC	
26.	USB (Affymetrix)	
27.	Xcelris genomic services	

Signature of Tenderer with seal

Full address _____

Phone/Mob. No.

**CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR (MALPURA) TONK (RAJ.) 304 501**

F.No. 2(45) SP/2011/Vol.I/

Dated:25.08.2014

SCHEDULE TO TENDER

Date and time of receipt of tender : **16.09.2014 up to 1.00 P.M.**
Date and time opening of tender : **16.09.2014 at 3.00 P.M.**
Tender shall remain open for acceptance : **120 days from the date of opening**
Earnest Money : **Rs.10,000.00 only**
Tender Fee : **By hand, download Rs.1000/- by post Rs.1050/-**

1.	Name & full address of the tenderer				
2.	Item/materials for which Rate Contract desired/applied for	Glass wares / Plastic wares				
3.	Brand/make of Glass wares / Plastic wares				
4.	If the Firm is under Rate Contract with Other Govt. Deptt./Res. Instt. Give details alongwith Certified copies of rate contract and service providing issued by Institutes/Deptts.				
5.	Annual Turnover of the firm/company During financial year 2013-14	Rs. Lacs.				
6.	Please submit the following documents necessarily Printed/Typed price list signed by office seal of item and a CD/ DVD of the same price list must be submitted. ISO/ISI/BIS certification proof copy. Copy of R.S.T./C.S.T./VAT Registration/PAN Proof of manufacturer from concerned State/Industry Deptt. And any appropriate authority.	a. b. c. d.				
7.	State whether you have been currently banned/blacklisted by any Ministry/Deptt. Of Central Govt. or any State Govt. If so give details				
8.	Name & Address of authorized/valid dealers (A copy of the authorization of dealership must be attached)				
9.	Trade Discount alongwith certificate of undertaking of not giving higher discount to any other Organization in India.	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">BRAND/MAKE</td> <td style="width: 50%;">Discount in % on Price List</td> </tr> <tr> <td>As per annexure-I</td> <td></td> </tr> </table>	BRAND/MAKE	Discount in % on Price List	As per annexure-I	
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10.	Any other information vital for entering into rate contract.				

Note:

1. BRAND/PRODUCT/TRADE MARK: Brand, Product, Trade mark including registration number of manufacturers etc. should be indicated clearly in the proposal.
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4. DISCOUNT:- Any discount on manufacturing price allowed on percentage basis may be indicated clearly.
5. CONTRACT PERIOD:- The rate contract should be valid from the date of acceptance of the contract till 31.03.2016 or up to two year from the date of issue of the order.
6. ORDERS: Mode of execution of orders be indicated i.e. whether the order will be executed directly by you and your authorized dealers nearest to this Institute. Name of the nearest dealer also be indicated with full address.
7. DELIVERY:- Delivery F.O.R. Avikanagar or its substation i.e. ARC Bikaner, NTRS Garsa and SRRC Mannavanur. No packing forwarding charges will be paid separately.

8. SUPPLIES:- The Supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.
9. PAYMENT:- Payment will be made within reasonable time, say 30 days from the date of delivery or receipt of your bill in triplicate dully pre/receipted.
10. Supply be made from the latest batch of production with the maximum life period & original packing.
11. Offer having validity period less than 120 days is likely to be ignored.
12. Quantity can be increased/decreased at the discretion of this Institute.
13. Special instructions and conditions of contract applicable to this tender are attached to this schedule.
14. SECURITY MONEY will have to be deposited by the successful tenderes as may be decided by the Competent Authority/Institute.
15. The photocopies of the following documents must be enclosed along with detail offer.
 - a. Printed/Typed price list of item.
 - b. ISO/ISI/BIS certification proof copy.
 - c. Copy of R.S.T./C.S.T./VAT Registration / PAN.
 - d. Proof of manufacturer from concerned State/Industry Deptt. and any appropriate authority.
 - e. Copy of rate contract with other Govt. / Research organization.

Signature of Tenderer with seal

Full address _____

Phone/Mob. No.

DISCRIPTION FOR RATE CONTRACT OF GLASS WARE/ PLASTIC WARE

S.No.	Manufacture, Make / Brand	% of discount on manufacture price list (in Indian Rs. only)
1.	Agilent Technology	
2.	Blue Star	
3.	Biomatrix	
4.	Chem Glass Life Science	
5.	Eppendorf	
6.	Falcon	
7.	Perfit	
8.	Qualigen	
9.	Tarsons	

Signature of Tenderer with seal

Full address _____

Phone/Mob. No.

**CENTRAL SHEEP & WOOL RESEARCH INSTITUTE
AVIKANAGAR (MALPURA) TONK (RAJ.) 304 501**

F.No. 2(45) SP/2011/Vol.I/

Dated:25.08.2014

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Earnest Money : **Rs.10,000.00 only**
Tender Fee : **By hand, download Rs.1000/- by post Rs.1050/-**

1.	Name & full address of the tenderer				
2.	Item/materials for which Rate Contract desired/applied for	Petty Lab Items				
3.	Brand/make of Petty Lab Items				
4.	If the Firm is under Rate Contract with Other Govt. Deptt./Res. Instt. Give details alongwith Certified copies of rate contract and service providing issued by Institutes/Deptts.				
5.	Annual Turnover of the firm/company During financial year 2013-14	Rs. Lacs.				
6.	Please submit the following documents necessarily Printed/Typed price list signed by office seal of item and a CD/ DVD of the same price list must be submitted. ISO/ISI/BIS certification proof copy. Copy of R.S.T./C.S.T./VAT Registration/PAN Proof of manufacturer from concerned State/Industry Deptt. And any appropriate authority.	a. b. c. d.				
7.	State whether you have been currently banned/blacklisted by any Ministry/Deptt. Of Central Govt. or any State Govt. If so give details				
8.	Name & Address of authorized/valid dealers (A copy of the authorization of dealership must be attached)				
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BRAND/MAKE	Discount in % on Price List					
As per annexure-I						
10.	Any other information vital for entering into rate contract.				

Note:

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2. RATES:- Rates charged has to be indicated in the proposal clearly as per basic price list. The rates will remain unchanged during current rate contract period. The Institute is registered with the D.S.T., New Delhi for claiming exemption of Excise duty as per the G.O.I. Notification No. 10/97- Central Excise/1.3.1997. Excise duty will not be payable. However the percentage of excise duty payable on basic process must be indicated in each offer.
3. TAXES/LEVIES:- Taxes duties or on any other levies should be indicated.
4. DISCOUNT:- Any discount on manufacturing price allowed on percentage basis may be indicated clearly.
5. CONTRACT PERIOD:- The rate contract should be valid from the date of acceptance of the contract till 31.03.2016 or up to two year from the date of issue of the order.
6. ORDERS: Mode of execution of orders be indicated i.e. whether the order will be executed directly by you and your authorized dealers nearest to this Institute. Name of the nearest dealer also be indicated with full address.
7. DELIVERY:- Delivery F.O.R. Avikanagar or its substation i.e. ARC Bikaner, NTRS Garsa and SRRC Mannavanur. No packing forwarding charges will be paid separately.

8. SUPPLIES:- The Supply of material will have to be completed within 30 days from date of issue of purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.
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10. Supply be made from the latest batch of production with the maximum life period & original packing.
11. Offer having validity period less than 120 days is likely to be ignored.
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 - c. Copy of R.S.T./C.S.T./VAT Registration / PAN.
 - d. Proof of manufacturer from concerned State/Industry Deptt. and any appropriate authority.
 - e. Copy of rate contract with other Govt. / Research organization.

Signature of Tenderer with seal

Full address _____

Phone/Mob. No.

DISCRIPTION FOR RATE CONTRACT OF PETTY LAB ITEMS

S.No.	Manufacture, Make / Brand	% of discount on manufacture price list (in Indian Rs. only)
1.	Blue Star	
2.	Chem Glass Life Science	
3.	Eppendorf	
4.	Genaxy	
5.	Genome corporation	
6.	Qualigen	
7.	Saif Surgical & Sci Equi.	
8.	Tarson	

Signature of Tenderer with seal

Full address _____

Phone/Mob. No.